

Corporation of the District of Maple Ridge

COMMITTEE OF THE WHOLE MEETING

MINUTES

February 28, 2005
1:00 p.m.
Council Chamber

PRESENT

Elected Officials

Mayor K. Morse
Councillor E. Daykin
Councillor C. Gordon
Councillor J. Harris
Councillor F. Isaac
Councillor C. Speirs

Appointed Staff

J. Rule, Chief Administrative Officer
T. Fryer, Municipal Clerk
M. Murray, General Manager of Community Development,
Parks and Recreation Services
P. Gill, General Manager Corporate and Financial Services
F. Quinn, General Manager Public Works and Development
Services

ABSENT

Councillor J. Dueck

J. Pickering, Director of Planning

C. Marlo, Confidential Secretary

Other Staff as Required

G. Fujii, Manager Development and Environmental Services

R. Riach, Property & Risk Manager

Note: Mayor Morse was not in attendance at the start of the meeting.

1. **DELEGATIONS/STAFF PRESENTATIONS**

1.1 **Fire Department Update**

Community Safety Officer Mark Smitten gave a Power Point presentation providing the following information on the Fire Department:

- Emergency Calls
- Fire Protection & Fire Prevention
- Youth Academy
- Public Education
- Training
- Projects in Progress
- Recent events

1.2 **Parks & Leisure Services Update**

Shelley Jorde, East Area Recreation Manager, gave a Power Point presentation providing an update on Community Festivals in 2004. She reviewed the highlights of the 2004 Year-End Report that was circulated at the meeting.

Note: Mayor Morse arrived to the meeting at 1:20 p.m.

2. ***PUBLIC WORKS AND DEVELOPMENT SERVICES***

Note: The following items have been numbered to correspond with the Council Agenda:

902 **VP/027/03, 10300 Industrial Avenue**

Staff presentation of a report dated February 11, 2005 recommending that the Municipal Clerk be authorized to notify qualifying property owners that approval of VP/027/03 to postpone upgrading of 104 Avenue and Industrial Avenue to an urban standard to a future date will be considered at the March 22, 2005 meeting.

The Manager Development and Environmental Services gave a Power Point presentation providing the following information:

- Application Information
- Site Characteristics
- Development Considerations
- Project Details

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

903 **VP/037/03, 24318 102 Avenue**

Staff presentation of a report dated February 14, 2005 recommending that the Municipal Clerk be authorized to notify qualifying property owners that approval of VP/037/03 to vary the right of way width standards to match the existing Albion Village road right of way standard will be considered at the March 22, 2005 meeting.

The Manager Development and Environmental Services gave a Power Point presentation providing the following information:

- Application Information

- Site Characteristics
- Neighbourhood Context
- OCP Context
- Project Details
- Development Considerations

The General Manager Public Works and Development Services advised that staff is working with the Fire Department on a strategy for parking in small lot developments. He suggested that this topic be discussed at the next Developers' Forum.

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

ACTION REQUIRED

The Fire Department is to provide an update at a future Council Workshop on emergency response to small lot developments.

Discussion of parking in small lot developments is to be included on the next Developers' Forum agenda.

Staff presentation of a report dated February 9, 2005 recommending that the Municipal Clerk be authorized to sign and seal DP/008/05 to permit development of an automobile dealership.

The Manager Development and Environmental Services gave a Power Point presentation providing the following information:

- Application Information
- Site Characteristics
- Neighbourhood Context
- OCP Context
- Development Considerations
- Project Details

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

ACTION REQUIRED

Staff is to provide information on pedestrian access from the automobile dealership to businesses to the east.

905 DP/121/04, 10703 248 Street

Staff presentation of a report dated February 17, 2005 recommending that the Municipal Clerk be authorized to sign and seal DP/121/04 to permit development adjacent to Maggy Creek and Thornvale Creek systems.

The Manager Development and Environmental Services gave a Power Point presentation providing the following information:

- Application Information
- Neighbourhood Context
- OCP Context
- Site Characteristics
- Project Details
- Development Considerations

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

906 DP/076/03, 24181 113 Avenue, 11330 & 11378 240 Street

Staff presentation of a report dated February 16, 2005 recommending that the Municipal Clerk be authorized to sign and seal DP/076/03 to permit development adjacent to Seigel Creek.

The Manager Development and Environmental Services gave a Power Point presentation providing the following information:

- Application Information
- Site Characteristics
- Neighbourhood Context
- OCP Context
- Project Details
- Development Considerations

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

ACTION REQUIRED

Staff is to provide information on the rationale for permitting fill at the site rather than a retaining wall.

907 DP/076/04 and VP/076/04, 23608, 23618 & 23628 Dewdney Trunk Rd.

Staff presentation of a report dated February 18, 2005 recommending that the Municipal Clerk be authorized to notify qualifying property owners that approval of VP/076/04 will be considered at the March 22, 2005 Council meeting and that the Municipal Clerk be authorized to sign DP/076/04 subject to approval of VP/076/04 and completion of SD/120/03.

The Manager Development and Environmental Services gave a Power Point presentation providing the following information:

- Application Information
- Site Characteristics
- Neighbourhood Context
- OCP Context
- Project Details
- Development Considerations

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

908 Excess Capacity/Extended Services Agreement LC 96/05

Staff report dated February 25, 2005 recommending that the Municipal Clerk be authorized to sign and seal LC/96/05.

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

909 **Maple Ridge Local Area Pressure Sewer System (136 Avenue: 224 Street to 226 Street) Construction Bylaw No. 6294-2005**

Staff report dated February 18, 2005 recommending that the subject bylaw be given three readings.

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

910 **Royal Canadian Legion – 60th Anniversary of the end of WWII Commemoration**

Staff report dated February 16, 2005 providing information on the request of the Legion to use municipal streets on Saturday, May 7, 2005.

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

911 **Community Services Council – Walk a Mile for Mental Health**

Staff report dated February 16, 2005 recommending that Community Services Council be authorized to use municipal sidewalks and streets on Friday, May 6, 2005.

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

3. ***FINANCIAL AND CORPORATE SERVICES (including Fire and Police)***

931 **Maple Ridge Water Service Amending Bylaw No. 6297-2005**

Staff report dated February 2005 recommending that the subject bylaw be given three readings.

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

932 **Bylaw for Highway Closure & Dedication Removal for a Portion of 248 Street**

Staff presentation of a report dated February 23, 2005 recommending that Maple Ridge Highway Closure and Dedication Removal Bylaw No. 6301-2005 be given three readings.

The Property & Risk Manager reviewed the report and confirmed that the equestrian trail would not be impacted.

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

933 **2005 Local Election Appointment of C.E.O. and D.C.E.O.**

Staff report dated February 15, 2005 recommending that Terry Fryer be appointed the Chief Election Officer and Jo-Anne Hertzog and Tonya Polz be appointed Deputy Chief Election Officers for the 2005 local government election.

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

934 **Maple Ridge Procedure Amending Bylaw No. 6296-2005**

Staff presentation of a report dated February 16, 2005 recommending that Maple Ridge Council Procedure Amending Bylaw No. 6296-2005 be given three readings.

The Municipal Clerk reviewed the report and suggested that members of Council contact him prior to the March 8, 2005 Council meeting with any suggested changes to the new agenda categories.

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

ACTION REQUIRED

Members of Council are to contact the Municipal Clerk prior to March 8, 2005 with any suggested changes to the new agenda categories.

4. ***COMMUNITY DEVELOPMENT AND RECREATION SERVICES***

951 **Maple Ridge and Pitt Meadows Parks & Leisure Services Commission Bylaw No. 6302-2005**

Staff presentation of a report dated February 23 recommending that the subject bylaw be given three readings and that the Mayor and Municipal Clerk be authorized to execute the Parks & Leisure Services Agreement.

The General Manager Community Development, Parks and Recreation reviewed the proposed changes to the bylaw.

RECOMMENDATION

That the staff report be forwarded to the Council Meeting of March 8, 2005.

5. ***CORRESPONDENCE*** - Nil

6. ***OTHER ISSUES***- Nil

7. ***ADJOURNMENT*** – 2:10 p.m.

8. ***COMMUNITY FORUM*** - Nil

Acting Mayor Faye Isaac
Presiding Member of the Committee