

MAPLE RIDGE ARTIST IN RESIDENCE PROGRAM GUIDELINES
One Work Studio Project Residency @ Greg Moore Youth Centre
Term: 1 Year | Deadline: February 14, 2019

PROGRAM SUMMARY

The Artist in Residence Program in Maple Ridge provides an opportunity for emerging and professional artists in any discipline to create arts/culture based community engagement projects and activities that have an impact in exchange for studio space. The program's purpose is to provide a framework for community cultural development and pride of place by activating and animating public facilities and parks through programming and community engagement on themes identified in the City's strategic plans.

We have one new dedicated work studio available at the Greg Moore Youth Centre (GMYC). This residency is based on a term of one year, commencing spring 2019 and ending in spring 2020, with a potential to renew for one additional year subject to successful review and evaluation from all parties. In exchange for a minimum number of hours of community-engaged programs/activities and approved project(s), an artist is offered a lease for the office space as a tenant at no charge. The space is to be used only as an active work studio (see conditions in Section 6B).

During the residency, the artist will establish a presence in the municipality. This may be achieved through GMYC facility-based programming, attendance at key annual festivals and special events and outreach into public spaces and facilities or with community partners. Proposed initiatives are not pre-determined and can be focused on one or more of the following themes from the City's youth strategic plan:

- Inclusive Community Spaces & Activities
- Community Engagement
- Wellness & Mental Health
- Transitioning to Adulthood

We invite emerging and professional Canadian artists in all disciplines to respond. Artists with experience working with children, youth and diverse communities, and who have an inclusive arts practice are especially encouraged to apply. Please see the expression of interest call application for details. ***A non-mandatory information session and viewing of the space will be available on February 2 from 1:00 -4:00 pm*** (see <https://www.mapleridge.ca/1511/Calls-for-Submissions> for info).

The selection panel will be looking for proposed community-engaged project(s) that enhance support for youth and emerging adults; improve working partnerships between youth, caregivers, and service providers; and create pathways to ensure that youth are seen as partners in their own future. Community engagement can range from answering questions from the public during demonstrations to creating an artwork or experience that contributes to a final product for temporary display/performance/programming in the Youth Centre or public spaces.

A selection panel will evaluate the submissions based on established criteria and shortlist up to 3 applicants for interviews. Shortlisted applicants are invited to present their work in a 30-minute interview in-person, by phone, or by videoconference. Those selected for interviews will be provided with a \$100 honorarium.

Once the artists have been chosen, the successful candidate will work with City staff to complete a revised work plan that includes project specifics and milestones, and enter into a contractual agreement with the City.

The new residency will be available late spring 2019 or earlier, pending availability of the selected artist and completion of the process.

NOTE: The award of contract recommendations are subject to final approval by Council.

OBJECTIVES

The Artist in Residence Program's objectives include:

- **Alignment with Strategic Plans:** Supporting a range of artistic expressions and community participation on themes and topics identified in the City's strategic plans including the [Youth Strategy](#), [Cultural Plan Strategy](#), [Sport Strategy](#), and [Parks, Recreation and Culture Master Plan](#).
- **Community Engagement & Collaboration:** Facilitate and grow strong, meaningful and collaborative partnerships and cultural experiences with the community, businesses and artists including the artists in this program. This includes offering free artist-generated programs, workshops and/or other activities to the community that support a specific theme and/or identified focus areas.
- **Interactive Activities and Inspiration:** Create an opportunity for artists to develop meaningful and interactive projects & activities at the residency location and/or public facilities and develop cross-pollination opportunities for local artists to be inspired and learn.
- **Creation of Cultural Hubs:** Activate and contribute towards hubs of cultural activity that benefit the Maple Ridge community, enhance pride of place and cultural development.

1. BUDGET

In exchange for 12 months of a work studio space, artist(s) will provide a minimum number of hours towards approved community projects/programs, specifically: 125 hours/year.

These hours are based on a reasonable estimation of hours and the fair market rental value of a dedicated work studio office, shared access to other programming spaces and partial funding towards approved project(s) up to \$5,000 per year for this residency (see section 6A for details).

2. TERM

The residency term is one year, starting in late spring 2019 and ending in spring 2020. Artists must be able to commit to the length of the term when applying. There is a potential to renew for one additional year subject to evaluation and review.

3. ELIGIBILITY

All emerging and professional Canadian artists in any artistic/cultural disciplines are eligible including writers, composers, visual artists, musicians, poets, choreographers, theatre artists, video and digital, culinary, multi-disciplinary and performance artists. Artists with experience working with children, youth and diverse communities, and have an inclusive and community engaged arts practice would be an asset.

NOTE: For definitions of emerging and professional artist please see [CARFAC](#) and [Canada Council for the Arts](#).) Students are not eligible for this program.

4. RESIDENCY LOCATION (Unfurnished Work Studio)

Greg Moore Youth Centre Work Studio Residence: Opened in 2001, the Greg Moore Youth Centre provides a safe and fun environment for youth to participate in positive recreation activities, and opportunities to make a difference in our community. It provides a wide range of programming for youth aged 12 to 24 that are 'youth initiated', meaning, youth plan our programs for YOUTH! After over fifteen years of operation, and numerous awards including BC Parks and Rec Facility of the Year, and Child and Youth Friendly Community Award for innovation – the Youth Centre continues its excellent work, and partnerships with community organizations.

More information can be found at <https://www.mapleridge.ca/1501/Youth-Programs-Services> and <https://www.facebook.com/gregmooreyouthcentre/>.

SPECIFICATIONS: Located at **11925 Haney Place.**, this unfurnished work only studio is approximately 100 sq. ft with access from the outside and inside of the GMYC facility and lots of natural light. The studio is part of the programming spaces for the Youth Centre and therefore can be noisy and busy during operating hours. Artist will also have shared access to a similar sized room with a sink that is adjacent to the studio for community engagement. The Youth Centre is fully equipped with washrooms, programming space and commercial kitchen. Occupancy is limited to one person.



View of studio space from the inside



Exterior door access available



Interior: GMYC program spaces for recreational and cultural activities



A non-mandatory viewing of the studio will be available on February 2 from 1:00 – 4:00 pm
(see [webpage](#) for info and RSVP to submissions@mapleridge.ca).

More information about Maple Ridge can be found at <http://www.mapleridge.ca/1908/Discover-Maple-Ridge>; <https://www.mapleridge.ca/1462/Culture> and <https://www.mapleridge.ca/324/History-Heritage>.

5. RESIDENCY PROVISIONS

A. Parks, Recreation & Culture Department agrees to:

1. Provide a work only studio located at 11995 Haney Place, Maple Ridge for the artist. Basic repairs, maintenance and cleaning will be completed by the City prior to the start of the residency and provided in "as is" condition. If more significant renovations are requested by the applicant for the proposed use of the space, further discussion and approval will be needed from the City. The City does not have budget to support these additional requests.
2. Provide a Liaison to support artists throughout the residency and liaise with other City staff and artists as needed.
3. Connect artist(s) with partners including the Youth Council in the GMYC for possible projects and partnerships as part of the artist's public programming/community engagement.

4. Provide partial funding towards approved project(s) for this youth focused residency up to \$5000 per year (for project/program materials, leading community engagement, commercial liability insurance, documentation, administration and utilities).
5. Find civic space and opportunity for the artist's public workshops and demonstrations, if applicable, at no charge.
6. Provide in-kind marketing/promotion of artist's project and engagement programs through the Parks, Recreation & Culture Guide and social media as appropriate.
7. Provide some assistance in sourcing grants and providing connections.

B. The Artist(s) agree to:

1. Establish an active year-round presence in the location.
2. Actively work in the studio at least 4 days a week which can be a combination of weekends, evenings and days pending season and project timeline. The studio is not to be used as a storage room.
3. Develop the residency project framework based on the youth theme, the community consultation process that includes interaction with youth, community members/partners and City staff and within the approved budget.
4. Provide a minimum number of hours per year towards approved community projects/ programs: 125 hours. There may be some minor additional time for tidying and cleaning of the studio office on a regular basis. The in-kind value of the work studio may be a taxable benefit under the Canada Revenue Agency guidelines.
5. Have access to a vehicle and maintain a valid driver's licence as programs/projects will require local travel. Maple Ridge is fairly large geographically and neighbourhoods are spread out with limited transit availability across the City.
6. Completely produce, present and exhibit (if applicable) the proposed program/activity/ project on schedule and within the approved budget.
7. Engage in a regular reporting process with City staff.
8. Maintain a designated project blog for the residency for purposes of documentation, project communications and marketing. This could include video, journaling, still photography, writing, etc. Copyright of project documentation shared jointly with the City of Maple Ridge.
9. Participate and provide public programming during one or two of the key programs and special events that will be identified through the project development process.
10. Assist in applying for funding/grants for approved projects with community partners, if applicable.
11. Be flexible regarding any physical legacy of projects, as temporary and experiential projects are preferred.
12. Submit documentation and a final report to the City within three months following completion of the project.
13. Maintain adequate tenant's contents insurance while occupying and using the premises.
14. Pay a damage deposit of \$75 for the duration of the residency, complete an inspection of the studio with City staff at the beginning of the residency, and allow for periodic inspections throughout the term. The deposit will be returned upon successful inspection at the end of the term.
15. Be responsible for travel, moving and working expenses.
16. Be responsible for monthly telecommunications and parking.
17. Share experiences/learning and collaborate with Maple Ridge artists in residence, other artists and organizations or people working in these areas. Also includes introducing and connecting the next artist in residence to the networks you have established.

6. CRITERIA FOR SELECTION OF THE ARTISTS

- Artistic excellence, innovativeness and experience in disciplines and media, as exemplified in both written materials and documentation of previous work;
- Understanding and experience in working collaboratively with youth (ages 12 to 24) and members of a community and community-based programming;
- Demonstrated need for the residency to enable the artist to achieve or support their professional development;

- Demonstrated ability to build connections and/or have strong connections and interest in Maple Ridge's strengths, characteristics and issues;
- Ability to coordinate and administer a project/program of similar scope; and
- Suitability and appropriateness of the proposed initiative(s) and overall potential to meet program objectives and priority themes/focus areas.

7. COMPLETE APPLICATION

Please review the Expression of Interest call application for details and Email complete applications to submissions@mapleridge.ca.

Mail or drop off hard copies to:
Artist in Residence Program
Maple Ridge Parks, Recreation & Culture
11995 Haney Place, Maple Ridge, BC V2X 6A9

For further information about the program, please contact:
 Yvonne Chui at 604-467-7415 or email at ychoi@mapleridge.ca.

8. TIMELINE

February 14, 2019	Deadline for submissions.
February 25 week	Committee will review the applications. Short listed artists will be interviewed by the Committee.
March	Reference checks. Award of contract will be presented to Maple Ridge Council for approval. Selected artist(s) announced.
Spring	New artist move in and start residency.

*Note: times are approximate only and do not account for unexpected delays that may occur.